

GROVE COMMUNITY DISTRICT

OKEECHOBEE COUNTY REGULAR BOARD MEETING & PUBLIC HEARING SEPTEMBER 3, 2024 2:00 p.m.

Special District Services, Inc. The Oaks Center 2501A Burns Road Palm Beach Gardens, FL 33410

> 561.630.4922 Telephone 877.SDS.4922 Toll Free 561.630.4923 Facsimile

AGENDA GROVE COMMUNITY DISTRICT Eagle Bay Conference Room South Florida Water Management District 316 NW 5th Street Okeechobee, Florida 34972 REGULAR BOARD MEETING & PUBLIC HEARING September 3, 2024 2:00 p.m.

A.	Call to Order
B.	Proof of PublicationPage 1
C.	Establish Quorum
D.	Additions or Deletions to Agenda
E.	Comments from the Public for Items Not on the Agenda
F.	Approval of Minutes
	1. May 7, 2024 Regular Board MeetingPage 2
G.	Public Hearing
	1. Proof of PublicationPage 5
	2. Receive Public Comments on Fiscal Year 2024/2025 Final Budget
	3. Consider Resolution No. 2024-02 – Approving a Fiscal Year 2024/2025 Proposed BudgetPage 6
Η.	Old Business
	 Update on Water Farming Project and the Longer-Term Grove Land Reservoir, Stormwater Treatment Area Project and Dispersed Water Project with SFWMD
I.	New Business
	1. Consider Resolution No. 2024-03 – Approving a Fiscal Year 2024/2025 Meeting SchedulePage 11
	2. Consider Resolution No. 2024-04 – Approving Goals and ObjectivesPage 13
	3. Consider Resolution No. 2024-05 – Approving a Fiscal Year 2023/2024 Amended BudgetPage 16
J.	Administrative Matters
	1. Legal Report
K.	Board Members Comments

L. Adjourn



Lake Okeechobee News 313 NW 4th Avenue Okeechobee, FL 34972 863-763-3134

STATE OF FLORIDA COUNTY OF OKEECHOBEE

Before the undersigned authority personally appeared **Katrina Elsken Muros**, who on oath says that she is **Editor in Chief** of the **Lake Okeechobee News**, a **weekly** newspaper published in **Okeechobee County**, Florida; that the attached copy of advertisement, being a **Public Notice** in the matter of

Public Notice

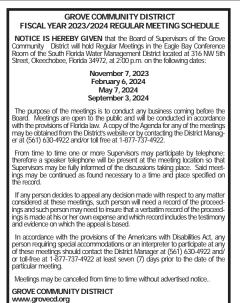
in the **19th Judicial District of the Circuit Court of Okeechobee County, Florida**, was published in said newspaper in the issues of

<u>10/25/23</u> (Print Dates)

or by publication on the newspaper's website, if authorized, on

<u>10/25/23, 10/26/23, 10/27/23, 10/28/23, 10/29/23, 10/30/23, 10/31/23, 11/01/23</u> (Website Dates)

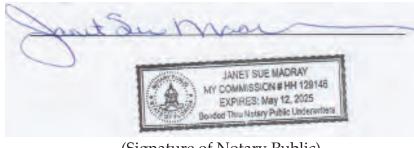
Affiant further says that the newspaper complies with all legal requirements for publication in Chapter 50, Florida Statutes.



621078 LON 10/25/2023

Katrina Elsken Muros

Sworn to and subscribed before me by means of Physical Presence X Online Notarization physical presence or online notarization, this 25th day of October, 2023.



(Signature of Notary Public) STAMP OF NOTARY PUBLIC

GROVE COMMUNITY DISTRICT REGULAR BOARD MEETING MAY 7, 2024

A. CALL TO ORDER

Michael McElligott of Special District Services, Inc. called the May 7, 2024, Regular Board Meeting of the Grove Community District to order at 2:00 p.m. at the Eagle Bay Conference Room, South Florida Water Management District, 316 NW 5th Street, Okeechobee, FL 34972.

B. PROOF OF PUBLICATION

Mr. McElligott presented proof of publication that the Regular Board Meeting was published in *The Okeechobee News* on October 25, 2023, as legally required.

C. ESTABLISH QUORUM

Mr. McElligott determined that the attendance of Supervisors Craig Linton, Jr., Curt McDowell, Tyler Pugh, Susanne Clemons, and H. M. Ridgely constituted a quorum, and it was in order to proceed with the meeting.

Also in attendance were: District Manager Michael McElligott of Special District Services, Inc., and District Attorney Ken Van Assenderp via phone.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There was no public comment.

F. APPROVAL OF MINUTES

1. September 26, 2023, Regular Board Meeting

The minutes of the September 26, 2023, Regular Board Meeting were presented. There being no changes, there was a **motion** to approve the minutes, as presented, made by Mr. Ridgely, seconded by Mr. McDowell and unanimously **passed**.

G. OLD BUSINESS

1. Update on Water Farming Project, and the Longer-Term Grove Land Reservoir and Stormwater Treatment Area Dispersed Water Project with SFWMD.

GROVE COMMUNITY DISTRICT REGULAR BOARD MEETING MAY 7, 2024

Mr. Ridgely provided an update with regard to the Dispersed Water Project, stating that the operations are going well and there are currently 7.5 years remaining on the current contract.

Mr. Ridgeley also updated the Board regarding The Groveland Revisor & Stormwater Treatment Area. The money from last year has almost been used up and they are currently going back and forth with the State regarding current appropriations. There has also been talk from the State of taking over the project.

There was a brief discussion among the Board members, but there was no action required by the Board.

H. NEW BUSINESS

1. Consider Resolution No. 2024-01 – Adopting a Fiscal Year 2024/2025 Proposed Budget

RESOLUTION NO. 2024-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2024/2025; AND PROVIDING AN EFFECTIVE DATE.

Mr. McElligott presented proposed budget for the 2024/2025 fiscal year with a recommended date of September 3rd, 2024, to hold the public hearing to adopt the Final Budget.

After a brief discussion, a **motion** was made by Mr. Linton, seconded by Mr. Pugh, and **passed** unanimously to approve Resolution No. 2024-01, as presented.

2. Discussion Regarding Required Ethics Training and New Form 1

Mr. McElligott informed the Board that due to legislative updates, the Board members of the Grove CD will now be required to do 4 hours of ethics training each year, starting with the current year. There will be a section on their Form 1 hey will check starting next year confirming they have completed the ethics training. Mr. McElligott let the Board know that SDS has posted to the SDS, Inc. website 2 links to 2 videos that will satisfy this ethics training. The Board members can go watch these videos at their leisure as long as they do so before December 31, 2024.

Also, Mr. McElligott updated the Board on the new Form 1 process, whereas the Form 1 is now being handled by the State, not the counties, and the Form 1 is an online form, you can no longer print and fill it out. Mr. McElligott told the Board members that if anyone has any issues with getting logged into the State's system to fill out the Form 1, to let him

GROVE COMMUNITY DISTRICT REGULAR BOARD MEETING MAY 7, 2024

know as they have a contact at the State to help with this first year of the transition to the online Form 1.

I. ADMINISTRATIVE MATTERS

1. Legal Report

Mr. Van Assenderp had nothing new to update the Board on.

J. BOARD MEMBER COMMENTS

There were no additional Board Member's comments.

K. ADJOURN

There being no further business to come before the Board, A motion was made by Mr. Pugh, seconded by Mrs. Clemons, and passed unanimously to adjourn the meeting at 2:17 p.m.

Chair/Vice-Chair

Secretary/Assistant Secretary

Publication Date 2024-08-14

Subcategory Miscellaneous Notices

Notice of Public Hearing and Regular Board Meeting of the Grove Community District

The Board of Supervisors of the Grove Community District (the District) will hold a Public Hearing and Regular Board Meeting on September 3, 2024, at 2:00 p.m., or as soon thereafter as can be heard, in the Eagle Bay Conference Room of the South Florida Water Management District located at 316 NW 5th Street, Okeechobee, Florida 34972.

The purpose of the Public Hearing is to receive public comment on the Fiscal Year 2024/2025 Proposed Final Budget of the District. The purpose of the Regular Board Meeting is for the Board to consider any other business which may properly come before it. A copy of the Budget and/or the Agenda may be obtained from the Districts website (www.grovecd.org) or at the offices of the District Manager, Special District Services, Inc., 2501A Burns Road, Palm Beach Gardens, Florida 33410, during normal business hours. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Meetings may be continued as found necessary to a time and place specified on the record.

There may be occasions when one or more Supervisors will participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at these meetings should contact the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922, at least seven (7) days prior to the date of the meetings. If any person decides to appeal any decision made with respect to any matter considered at this Public Hearing and Regular Board Meeting, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at their own expense and which record includes the testimony and evidence on which the appeal is based.

Meetings may be cancelled from time to time without advertised notice.

Grove Community District

www.grovecd.org 4486 LON 8/14,21/2024

RESOLUTION NO. 2024-02

A RESOLUTION OF THE GROVE COMMUNITY DISTRICT ADOPTING A FISCAL YEAR 2024/2025 BUDGET

WHEREAS, the Grove Community District ("District") is in good legal standing and, to date, because the landowners are not yet developing the real property within the District, has not acquired or constructed any infrastructure system, facility and service;

WHEREAS, the District has no such infrastructure to operate, to maintain or to finance;

WHEREAS, the District, in order to remain in good legal standing, has retained minimal staffing to notice and to conduct its two required board hearings and meetings (to approve the Manager's proposed budget and subsequently to adopt the approved budget);

WHEREAS, the District approved the budget by Resolution 2024-01 and hereby noticed the adoption hearing for <u>September 3, 2024</u> to consider Resolution 2024-02; and,

WHEREAS, the landowner developer annually funds the adopted budget and has agreed to fund the approved budget if duly adopted limited to the amount of that adopted budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT THAT:

Section 1. The whereas clauses are true and accurate and incorporated herein as dispositive.

Section 2. The Final Budget and a summary or copy of the applicable Developer Funding Agreement for Fiscal Year 2024/2025 attached hereto as Exhibit "A" is approved;

<u>Section 3.</u> The Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution including effecting and administering the funding agreement with the developer.

PASSED, ADOPTED and EFFECTIVE this <u>3rd</u> day of <u>September</u>, 2024.

ATTEST:

GROVE COMMUNITY DISTRICT

By:___

Secretary/Assistant Secretary

By:____

Chairperson/Vice Chairperson

Grove Community District

Final Budget For Fiscal Year 2024/2025 October 1, 2024 - September 30, 2025

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- I FINAL BUDGET
- II DETAILED FINAL BUDGET

FINAL BUDGET GROVE COMMUNITY DISTRICT FISCAL YEAR 2024/2025 OCTOBER 1, 2024 - SEPTEMBER 30, 2025

	FISCAL YEAR
	2024/2025
REVENUES	BUDGET
O&M Assessments	0
Developer Contribution	9,850
Debt Assessments	0
Interest Income	0
TOTAL REVENUES	\$ 9,850
EXPENDITURES	
Supervisor Fees	0
Engineering/Inspections	0
Management	6,000
Legal	2,000
Assessment Roll	0
Audit Fees	0
Insurance	0
Legal Advertisements	575
Miscellaneous	550
Dues & Subscriptions	175
Arbitrage Rebate Fee	0
Trustee Fee	0
Continuing Disclosure Fee	0
Website Management	550
TOTAL EXPENDITURES	\$ 9,850
REVENUES LESS EXPENDITURES	\$ -
Bond Payments	0
BALANCE	\$ -
County Appraiser & Tax Collector Fee	0
Discounts For Early Payments	0
EXCESS/ (SHORTFALL)	\$ -

DETAILED FINAL BUDGET GROVE COMMUNITY DISTRICT FISCAL YEAR 2024/2025 OCTOBER 1, 2024 - SEPTEMBER 30, 2025

FISCAL VEAR	FISCAL VEAR				
-	-				
			COMMENTS		
ACTUAL			COMMENTS		
7 600			Developer Contribution		
			Developer Contribution		
	-				
25	0	0			
\$ 7,585	\$ 9,875	\$ 9,850			
0	0	0			
0	0	0			
6,000	6,000	6,000	No Change From 2023/2024 Budget		
0	2,000	2,000	No Change From 2023/2024 Budget		
0	0	0			
0	0	0			
0	0	0			
441	600	575	\$25 Decrease From 2023/2024 Budget		
394	550	550	No Change From 2023/2024 Budget		
175	175		No Change From 2023/2024 Budget		
0	0	0			
0	0	0			
0	0	0			
550	550	550	No Change From 2023/2024 Budget		
\$ 7.560	\$ 9.875	\$ 9.850			
• 1,000	• •,•••	• 0,000			
\$ 25	\$-	\$-			
0	0	0			
0	0	0			
\$ 25	\$ -	\$-			
0	0	0			
0	0	0			
\$ 25	\$ -	\$			
	0 0 6,000 0 0 0 0 0 441 394 175 0 0 0 0 550 \$ 7,560 \$ 25 0 \$ 25 0 \$ 25 0 0 0 0 0 0 0 550 0 0 0 0 550 0 0 0	2022/2023 2023/2024 ACTUAL BUDGET 0 0 7,560 9,875 0 0 25 0 \$7,585 9,875 0 0 \$0 0 0 0	2022/2023 ACTUAL 2023/2024 BUDGET 2024/2025 BUDGET 0 0 0 7,560 9,875 9,850 0 0 0 25 0 0 25 0 0 \$7,585 \$9,875 \$9,850 \$7,585 \$9,875 \$9,850 \$0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 175 175 175 175 175 175 394 550 550 175 175 175 0 0 0 0 0 0 175		

RESOLUTION NO. 2024-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2024/2025 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for the Grove Community District ("District") to establish a regular meeting schedule for fiscal year 2024/2025; and

WHEREAS, the Board of Supervisors of the District has set a regular meeting schedule, location and time for District meetings for fiscal year 2024/2025 which is attached hereto and made a part hereof as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT, OKEECHOBEE COUNTY, FLORIDA, AS FOLLOWS:

<u>Section 1</u>. The above recitals are hereby adopted.

Section 2. The regular meeting schedule, time and location for meetings for fiscal year 2024/2025 which is attached hereto as Exhibit "A" is hereby adopted and authorized to be published.

PASSED, ADOPTED and EFFECTIVE this <u>3rd</u> day of <u>September</u>, 2024.

Secretary/Assistant Secretary

ATTEST:

GROVE COMMUNITY DISTRICT

By:

By:__

Chairperson/Vice Chairperson

GROVE COMMUNITY DISTRICT FISCAL YEAR 2024/2025 REGULAR MEETING SCHEDULE

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Grove Community District will hold Regular Meetings in the Eagle Bay Conference Room of the South Florida Water Management District located at 316 NW 5th Street, Okeechobee, Florida 34972, at 2:00 p.m. on the following dates:

November 5, 2024 February 4, 2025 May 6, 2025 September 2, 2025

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. A copy of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922.

From time to time one or more Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Said meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

GROVE COMMUNITY DISTRICT

www.grovecdd.org

PUBLISH: LAKE OKEECHOBEE NEWS

RESOLUTION 2024-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT ADOPTING GOALS, OBJECTIVES, AND PERFORMANCE MEASURES AND STANDARDS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Grove Community District (the "District") is a local unit of specialpurpose government organized and existing under and pursuant to Chapters 189 and 190, Florida Statutes, as amended; and

WHEREAS, effective July 1, 2024, the Florida Legislature adopted House Bill 7013, codified as Chapter 2024-136, Laws of Florida ("HB 7013") and creating Section 189.0694, Florida Statutes; and

WHEREAS, pursuant to HB 7013 and Section 189.0694, Florida Statutes, beginning October 1, 2024, the District shall establish goals and objectives for the District and create performance measures and standards to evaluate the District's achievement of those goals and objectives; and

WHEREAS, the District Manager has prepared the attached goals, objectives, and performance measures and standards and presented them to the Board of the District; and

WHEREAS, the District's Board of Supervisors ("Board") finds that it is in the best interests of the District to adopt by resolution the attached goals, objectives and performance measures and standards.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT:

SECTION 1. The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Resolution.

SECTION 2. The District Board of Supervisors hereby adopts the goals, objectives and performance measures and standards as provided in **Exhibit A**. The District Manager shall take all actions to comply with Section 189.0694, Florida Statutes, and shall prepare an annual report regarding the District's success or failure in achieving the adopted goals and objectives for consideration by the Board of the District.

SECTION 3. If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 4. This resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this <u>3rd</u> day of <u>September</u>, 2024.

ATTEST: GROVE COMMUNITY DISTRICT

Secretary/Assistant Secretary

Chairman, Board of Supervisors

Exhibit A: Performance Measures/Standards and Annual Reporting

Exhibit A

Program/Activity: District Administration

Goal: Remain compliant with Florida Law for all district meetings **Objectives:**

• Notice all District regular, special, and public hearing meetings

- Conduct all post-meeting activities
- District records retained in compliance with Florida Sunshine Laws

Performance Measures:

- All Meetings publicly noticed as required (yes/no)
- Meeting minutes and post-meeting action completed (yes/no)
- District records retained as required by law (yes/no)

Program/Activity: District Finance

Goal: Remain Compliant with Florida Law for all district financing activities **Objectives:**

- District adopted fiscal year budget
- District amended budget at end of fiscal year
- Process all District finance accounts receivable and payable

Performance Measures:

- District adopted fiscal year budget (yes/no)
- District amended budget at end of fiscal year (yes/no)
- District accounts receivable/payable processed for the year (yes/no)

Program/Activity: District Operations

Goal: Insure, Operate and Maintain District owned Infrastructure & assets **Objectives:**

- Annual renewal of District insurance policy(s)
- Contracted Services for District operations in effect
- Compliance with all required permits

Performance Measures:

- District insurance renewed and in force (yes/no)
- Contracted Services in force for all District operations (yes/no)
- Permits in compliance (yes/no)

RESOLUTION NO. 2024-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2023/2024 BUDGET ("AMENDED BUDGET"), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors of the Grove Community District ("District") is empowered to provide a funding source and to impose special assessments upon the properties within the District; and,

WHEREAS, the District has prepared for consideration and approval an Amended Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT, THAT:

Section 1. The Amended Budget for Fiscal Year 2023/2024 attached hereto as Exhibit "A" is hereby approved and adopted.

<u>Section 2</u>. The Secretary/Assistant Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 3^{rd} day of September, 2024.

ATTEST:

GROVE COMMUNITY DISTRICT

By:

Secretary/Assistant Secretary

By:___

Chairperson/Vice Chairperson

Grove Community District

Amended Final Budget For Fiscal Year 2023/2024 October 1, 2023 - September 30, 2024

AMENDED FINAL BUDGET GROVE COMMUNITY DISTRICT FISCAL YEAR 2023/2024 OCTOBER 1, 2023 - SEPTEMBER 30, 2024

	20	AL YEAR 23/2024 UDGET	AMENDED FINAL BUDGET		YEAR TO DATE ACTUAL
REVENUES		23 - 9/30/24	10/1/23 - 9/30/	24	10/1/23 - 8/31/24
O & M Assessments		0		0	0
Debt Assessments		0		0	0
Developer Contribution		9,875		7,925	3,702
Interest Income		0		45	40
Total Revenues	\$	9,875	\$ 7	7,970	\$ 3,742
EXPENDITURES					
Supervisor Fees		0		0	0
Engineering/Inspections		0		0	0
Management		6,000		6,000	5,500
Legal		2,000		500	150
Assessment Roll		0		0	0
Audit Fees		0		0	0
Insurance		0		0	0
Legal Advertisements		600		300	86
Miscellaneous		550		400	281
Dues & Subscriptions		175		175	175
Arbitrage Rebate Fee		0		0	0
Trustee Fee		0		0	0
Continuing Disclosure Fee		0		0	0
Website Management		550		550	504
Total Expenditures	\$	9,875	\$ 7	,925	\$ 6,696
Net Excess/ (Shortfall)	\$	-	\$	45	\$ (2,954)

FUND BALANCE AS OF 9/30/23]	\$32
FY 2023/2024 ACTIVITY		\$45
FUND BALANCE AS OF 9/30/24		\$77