



**GROVE
COMMUNITY DISTRICT**

**OKEECHOBEE COUNTY
REGULAR BOARD MEETING**

SEPTEMBER 1, 2020

2:00 P.M.

**Special District Services, Inc.
The Oaks Center
2501A Burns Road
Palm Beach Gardens, FL 33410**

**561.630.4922 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile**

AGENDA
GROVE COMMUNITY DISTRICT

Join by URL for Video Access at:

<https://us02web.zoom.us/j/88095536220>

Meeting ID: 880 9553 6220

Call in Number: 1 312 626 6799

REGULAR BOARD MEETING

September 1, 2020

2:00 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. July 9, 2019 Regular Board Meeting & Public Hearing.....Page 3
- G. Old Business
 - 1. Update on Water Farming Project and the Longer-Term Grove Land Reservoir, Stormwater Treatment Area Project and Dispersed Water Project with SFWMD
- H. New Business
 - 1. Consider Resolution No. 2020-01 – Adopting Electronic Approval Process and Authorized Signatories.....Page 0
 - 2. Consider Resolution No. 2020-02 – Adopting a Fiscal Year 2020/2021 Proposed Budget.....Page 0
 - 3. Consider Resolution No. 2020-03 – Adopting a Fiscal Year 2020/2021 Meeting Schedule.....Page 0
- I. Administrative Matters
 - 1. Announce Landowners’ Meeting – November 3, 2020
 - 2. Legal Report
- J. Board Members Comments
- K. Adjourn

**GROVE COMMUNITY DISTRICT
NOTICE OF REGULAR BOARD MEETING**

NOTICE IS HEREBY GIVEN that the Grove Community District (the “District”) will hold a Board of Supervisors’ (the “Board”) meeting (the “Meeting”) on September 1, 2020, at 2:00 p.m. to be conducted by telephonic and video conferencing communications media technology pursuant to Executive Orders 20-52, 20-69, 20-112, 20-179 and 20-193 issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 29, 2020, July 29, 2020, and August 7, 2020, respectively, and pursuant to Section 120.54(5)(b)2, *Florida Statutes*. The Meeting is being held for the necessary purpose of considering any agenda items which may properly come before the Board. At such time the Board is so authorized and may consider any business that may properly come before it.

While it is necessary to hold the Meeting utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. Participants may attend the Meeting by accessing the District’s website, www.grovecd.org and clicking on the meeting link you will find on the homepage, or utilizing the following login information:

Join by URL for VIDEO ACCESS at: <https://us02web.zoom.us/j/88095536220>

Meeting ID: 880 9553 6220

Call In Number: 1 312 626 6799

A copy of the agenda for this Meeting may be obtained at the offices of the District Manager, c/o Special District Services, Inc., 2501A Burns Road, Palm Beach Gardens, Florida 33410, or by contacting the District Manager at 561-630-4922 and/or toll free number at 1-877-737-4922 during normal business hours. The Meeting is open to the public and will be conducted in accordance with the provisions of Florida law for special districts. The Meeting may be continued to ad date, time and place to be specified on the record at the Meeting.

Any person requiring special accommodations in order to access and participate in the Meeting because of a disability or physical impairment should contact the District Manager’s office at least forty-eight (48) hours prior to the Meeting. If you are hearing and speech impaired, please contact the Florida Relay Services by dialing 7-1-1, or 1-800-955-8771 (TTY)/1-800-955-8770 (Voice), for aid in contacting the District Manager’s office.

As indicated above, this Meeting will be conducted by media communications technology. Anyone requiring assistance in order to obtain access to the telephonic, video conferencing, or other communications media technology being utilized to conduct this Meeting should contact the District Manager’s office at least forty-eight (48) hours prior to the Meeting. Similarly, any person requiring or that otherwise may need assistance accessing or participating in this meeting because of a disability or physical impairment is strongly encouraged to contact the District Manager’s office at least forty-eight (48) hours in advance so that arrangements may be made.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the Meeting is advised that person will need a verbatim records of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and

evidence upon which such appeal is to be made.

District Manger

GROVE COMMUNITY DISTRICT

www.grovecd.org

PUBLISH: OKEECHOBEE NEWS 08/21/20

GROVE COMMUNITY DISTRICT
REGULAR BOARD MEETING & PUBLIC HEARING
JULY 9, 2019

A. CALL TO ORDER

District Manager Michael McElligott of Special District Services, Inc. called the July 9, 2019, Regular Board Meeting of the Grove Community District to order at 2:00 p.m. at the South Florida Water Management District Service Center, 3800 NW 16th Boulevard, Okeechobee, FL 34972.

B. PROOF OF PUBLICATION

Mr. McElligott presented proof of publication that the Regular Board Meeting was published in *The Okeechobee News* on June 19, 2019 and June 26, 2019, as legally required.

C. ESTABLISH QUORUM

Mr. McElligott determined that the attendance of Supervisors Craig Linton, Jr., Curt McDowell, H. M. Ridgely and Susanne Clemons constituted a quorum and it was in order to proceed with the meeting.

Also in attendance were: District Manager Michael McElligott of Special District Services, Inc. General Counsel Ken van Assenderp of Young van Assenderp attended the meeting via phone.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There was no public comment.

F. APPROVAL OF MINUTES

1. May 7, 2019, Regular Board Meeting

The minutes of the May 7, 2019, Regular Board Meeting were approved on a **motion** made by Mr. Ridgely, seconded by Mr. McDowell, and unanimously passed.

G. Public Hearing on the Fiscal Year 2019/2020 Final Budget

The Public Hearing was opened at 2:01pm.

1. Proof of Publication

GROVE COMMUNITY DISTRICT
REGULAR BOARD MEETING & PUBLIC HEARING
JULY 9, 2019

Mr. McElligott opened the public hearing and provided proof of publication that the Public Hearing had been published in *The Okeechobee News* on June 19, 2019, and June 26, 2019, as legally required.

2. Receive Public Comments on Adopting Fiscal Year 2019/2020 Final Budget

Mr. McElligott presented the budget after which there was no public comment.

3. Consider Resolution No. 2019-02 – Adopting a Fiscal Year 2019/2020 Final Budget

Mr. McElligott introduced Resolution No. 2019-02, entitled:

RESOLUTION NO. 2019-02

**A RESOLUTION OF THE GROVE COMMUNITY
DEVELOPMENT DISTRICT ADOPTING A FISCAL YEAR
2019/2020 BUDGET.**

After a brief discussion, Ms. Clemons **moved** approval of Resolution No. 2019-02, and McDowell seconded. The **motion** carried 4-0.

H. OLD BUSINESS

1. Update on the Water Farming Project, Grove Long-Term Land Reservoir and Stormwater Treatment Area Project.

Mr. Ridgely presented the update to the board. Mr. Ridgely stated that they are hopint to finalize the Army Corp permit soon. Mr. Ridgely also discussed a \$6 million grant coming up this December of 2019. There was a brief discussion among the Board. Mr. Ridgely said he would update the Board again at their next meeting. There is no action by the Board needed at this time.

I.

NEW BUSINESS

GROVE COMMUNITY DISTRICT
REGULAR BOARD MEETING & PUBLIC HEARING
JULY 9, 2019

1. Consider Resolution No. 2019-03 – Adopting a Fiscal Year 2019/2020 Meeting Schedule.

Mr. McElligott introduced Resolution No. 2019-03, entitled:

RESOLUTION NO. 2019-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2019/2020 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDED AN EFFECTIVE DATE.

Mr. McElligott presented the proposed 2019/2020 meeting schedule. Mr. Ridgely **moved** approval of Resolution No. 2019-03, Ms. Clemons seconded, and the **motion** carried 4-0.

2. Consider Resolution No. 2019-04 – Adopting a Fiscal Year 2018/2019 Amended Budget

RESOLUTION NO. 2019-04

A RESOLUTION OF THE GROVE COMMUNITY DISTRICT ADOPTING THE FISCAL YEAR 2018/2019 AMENDED BUDGET.

Mr. McElligott presented the amended budget for the fiscal year ending September 30, 2019, and recommended approval of the resolution.

A **motion** was made by Ms. Clemons, seconded by Mr. McDowell, and passed 4-0 to approve Resolution No. 2019-04, as presented.

I. ADMINISTRATIVE MATTERS

1. Legal Report

Mr. Van Assenderp stated that it might be beneficial to discuss the Grove CDD's role in relation to the project at a future meeting. Other than that, Mr. Van Assenderp has no new information to present to the Board at this time.

J. BOARD MEMBER COMMENTS

GROVE COMMUNITY DISTRICT
REGULAR BOARD MEETING & PUBLIC HEARING
JULY 9, 2019

There were no additional Board Member's comments.

K. ADJOURN

There being no further business to come before the Board, a **motion** was made by Ms. Clemons, seconded by Mr. McDowell, and passed unanimously to adjourn the meeting at 2:27 p.m.

Chair/Vice-Chair

Secretary/Assistant Secretary

RESOLUTION NO. 2020-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT, AUTHORIZING THE ESTABLISHMENT OF A DISTRICT CHECKING/OPERATING ACCOUNT, DESIGNATING DISTRICT OFFICIALS AND/OR AUTHORIZED STAFF TO REVIEW, APPROVE AND ISSUE PAYMENT OF EXPENDITURES, SELECTING THE SIGNATORIES THEREOF; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The Grove Community District ("District") has established a District checking/operating account in order for the District to expend public funds of the District as authorized and required; and

WHEREAS, the Board of Supervisors (the "Board") of the District shall designate authorized staff and/or District officials to approve expenditures, via electronic or non-electronic approval processes, from the checking/operating account;

WHEREAS, the Board of the District has selected Todd Wodraska, Jason Pierman, Patricia LasCasas, Michael McElligott and _____ to serve as the signatories, as required, on the District checking/operating account; and

WHEREAS, all resolutions or parts thereof of the District in conflict with the provisions contained herein are to the extent of any such conflict, hereby superseded and repealed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DEVELOPMENT DISTRICT, AS FOLLOWS:

Section 1. The above recitals are hereby adopted.

Section 2. Each expenditure from the checking/operating account will require a minimum of two (2) approvals and a designated member of the Board, by an electronic approval procedure, will have an opportunity to review the District's expenditure(s) prior to release of payment(s).

Section 3. When necessary to write checks, the signatures of two (2) of the six (6) signatories named herein will be required on all District checks tendered from the District checking/operating account, as approved.

PASSED, ADOPTED and becomes EFFECTIVE this 1st day of September, 2020.

ATTEST:

**GROVE
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

RESOLUTION NO. 2020-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2020/2021; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (“Board”) of the Grove Community District (“District”) is required by Chapter 190.008, *Florida Statutes*, to approve a Proposed Budget for each fiscal year; and,

WHEREAS, the Proposed Budget including the Assessments for Fiscal Year 2020/2021 has been prepared and considered by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT THAT:

Section 1. The Proposed Budget including the Assessments for Fiscal Year 2020/2021 attached hereto as Exhibit “A” is approved and adopted.

Section 2. A Public Hearing is hereby scheduled for _____, 2020 at 2:00 p.m. in the Eagle Bay Conference Room of the South Florida Water Management District located at 316 NW 5th Street, Okeechobee, Florida 34972, for the purpose of receiving public comments on the Proposed Fiscal Year 2020/2021 Budget.

PASSED, ADOPTED and EFFECTIVE this 1st day of September, 2020.

ATTEST:

GROVE COMMUNITY DISTRICT

By: _____
Secretary/Assistant Secretary

By: _____
Chairman/Vice Chairman

Grove
Community District

**Proposed Budget For
Fiscal Year 2020/2021
October 1, 2020 - September 30, 2021**

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- II DETAILED PROPOSED BUDGET

PROPOSED BUDGET
GROVE COMMUNITY DISTRICT
FISCAL YEAR 2020/2021
OCTOBER 1, 2020 - SEPTEMBER 30, 2021

	FISCAL YEAR 2020/2021 BUDGET
REVENUES	
O&M Assessments	0
Developer Contribution	9,950
Debt Assessments	0
Interest Income	0
TOTAL REVENUES	\$ 9,950
EXPENDITURES	
Supervisor Fees	0
Engineering/Inspections	0
Management	6,000
Legal	2,000
Assessment Roll	0
Audit Fees	0
Insurance	0
Legal Advertisements	625
Miscellaneous	600
Dues & Subscriptions	175
Arbitrage Rebate Fee	0
Trustee Fee	0
Continuing Disclosure Fee	0
Website Management	550
TOTAL EXPENDITURES	\$ 9,950
REVENUES LESS EXPENDITURES	\$ -
Bond Payments	0
BALANCE	\$ -
County Appraiser & Tax Collector Fee	0
Discounts For Early Payments	0
EXCESS/ (SHORTFALL)	\$ -

DETAILED PROPOSED BUDGET
GROVE COMMUNITY DISTRICT
FISCAL YEAR 2020/2021
OCTOBER 1, 2020 - SEPTEMBER 30, 2021

	FISCAL YEAR 2018/2019 ACTUAL	FISCAL YEAR 2019/2020 BUDGET	FISCAL YEAR 2020/2021 BUDGET	COMMENTS
REVENUES				
O&M Assessments	0	0	0	
Developer Contribution	7,601	9,975	9,950	Developer Contribution
Debt Assessments	0	0	0	
Interest Income	0	0	0	
TOTAL REVENUES	\$ 7,601	\$ 9,975	\$ 9,950	
EXPENDITURES				
Supervisor Fees	0	0	0	
Engineering/Inspections	0	0	0	
Management	6,000	6,000	6,000	No Change From 2019/2020 Budget
Legal	0	2,000	2,000	No Change From 2019/2020 Budget
Assessment Roll	0	0	0	
Audit Fees	0	0	0	
Insurance	0	0	0	
Legal Advertisements	502	625	625	No Change From 2019/2020 Budget
Miscellaneous	424	625	600	\$25 Decrease From 2019/2020 Budget
Dues & Subscriptions	175	175	175	No Change From 2019/2020 Budget
Arbitrage Rebate Fee	0	0	0	
Trustee Fee	0	0	0	
Continuing Disclosure Fee	0	0	0	
Website Management	500	550	550	No Change From 2019/2020 Budget
TOTAL EXPENDITURES	\$ 7,601	\$ 9,975	\$ 9,950	
REVENUES LESS EXPENDITURES	\$ -	\$ -	\$ -	
Bond Payments	0	0	0	
BALANCE	\$ -	\$ -	\$ -	
County Appraiser & Tax Collector Fee	0	0	0	
Discounts For Early Payments	0	0	0	
EXCESS/ (SHORTFALL)	\$ -	\$ -	\$ -	

RESOLUTION NO. 2020-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2020/2021 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for the Grove Community District ("District") to establish a regular meeting schedule for fiscal year 2020/2021; and

WHEREAS, the Board of Supervisors of the District has set a regular meeting schedule, location and time for District meetings for fiscal year 2020/2021 which is attached hereto and made a part hereof as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT, OKEECHOBEE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are hereby adopted.

Section 2. The regular meeting schedule, time and location for meetings for fiscal year 2020/2021 which is attached hereto as Exhibit "A" is hereby adopted and authorized to be published.

PASSED, ADOPTED and EFFECTIVE this 1st day of September, 2020.

ATTEST:

**GROVE
COMMUNITY DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

**GROVE COMMUNITY DISTRICT
FISCAL YEAR 2020/2021 REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Grove Community District will hold Regular Meetings in the Eagle Bay Conference Room of the South Florida Water Management District located at 316 NW 5th Street, Okeechobee, Florida 34972, at 2:00 p.m. on the following dates:

**November 3, 2020
January 5, 2021
May 4, 2021
September 7, 2021**

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. A copy of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922.

From time to time one or more Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Said meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

GROVE COMMUNITY DISTRICT

www.grovecdd.org

PUBLISH: LAKE OKEECHOBEE NEWS 00/00/2020