



**GROVE  
COMMUNITY DISTRICT**

**OKEECHOBEE COUNTY  
REGULAR BOARD MEETING**

**MAY 2, 2017**

**2:00 P.M.**

**Special District Services, Inc.  
The Oaks Center  
2501A Burns Road  
Palm Beach Gardens, FL 33410**

**561.630.4922 Telephone  
877.SDS.4922 Toll Free  
561.630.4923 Facsimile**

**AGENDA**  
**GROVE COMMUNITY DISTRICT**  
South Florida Water Management District  
Okeechobee Service Center  
3800 NW 16<sup>th</sup> Boulevard  
Okeechobee, Florida 34972  
**REGULAR BOARD MEETING**  
May 2, 2017  
2:00 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
  - 1. November 1, 2016 Regular Board Meeting Minutes.....Page 2
- G. Old Business
- H. New Business
  - 1. Consider Resolution No. 2017-01 – Adopting a Fiscal Year 2017/2018 Proposed Budget.....Page 5
  - 2. Consider Resolution No. 2017-02 – Electronic Approval Process and Authorized Signatories...Page 10
- I. Administrative Matters
  - 1. Legal Report
- J. Board Members Comments
- K. Adjourn

# INDEPENDENT NEWSMEDIA INC. USA

Okeechobee News  
107 SW 17th Street, Suite D  
Okeechobee, Florida 34974  
863-763-3134

STATE OF FLORIDA  
COUNTY OF OKEECHOBEE

Before the undersigned authority personally appeared Katrina  
Elsken, who on oath says she is the Publisher of the Okeechobee  
News, a three times a week Newspaper published at Okeechobee,  
in Okeechobee County, Florida, that the attached copy of  
advertisement being a Public Notice

in the matter of Meeting Schedule

in the 19th Judicial District of the Circuit Court of Okeechobee  
County, Florida, was published in said newspaper in the issues of

12/23/2014

Affiant further says that the said Okeechobee News is a  
newspaper published at Okeechobee, in said Okeechobee County,  
Florida, and that said newspaper has heretofore been published  
continuously in said Okeechobee County, Florida each week and  
has been entered as second class mail matter at the post office in  
Okeechobee, in said Okeechobee County, Florida, for a period of  
one year next preceding the first publication of the attached copy  
of advertisement, and affiant further says that she has neither  
paid nor promised any person, firm or corporation any discount,  
rebate, commission or refund for the purpose of securing this  
advertisement for publication in the said newspaper.

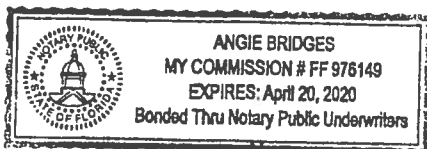
Katrina Elsen

Katrina Elsen

Sworn to and subscribed before me this  
23rd day of December 2016 AD

Notary Public, State of Florida at Large

Angie Bridges



**GROVE COMMUNITY DISTRICT  
FISCAL YEAR 2016/2017 REGULAR MEETING SCHEDULE**

**NOTICE IS HEREBY GIVEN** that the Board of Supervisors of the Grove Community District will hold Regular Meetings in a Conference Room of the South Florida Water Management District - Okeechobee Service Center located at 3800 NW 16th Boulevard, Okeechobee, Florida 34972, at 2:00 p.m. on the following dates:

January 3, 2017  
May 2, 2017  
September 5, 2017

The purpose of the meetings is to conduct any business coming before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. A copy of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at (561) 630-4922 and/or toll free at 1-877-737-4922.

From time to time one or more Supervisors may participate by telephone; therefore a speaker telephone will be present at the meeting location so that Supervisors may be fully informed of the discussions taking place. Said meetings may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at (561) 630-4922 and/or toll-free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

**GROVE COMMUNITY DISTRICT**  
www.grovecdd.org  
478736 ON 12/23/2016

GROVE COMMUNITY DISTRICT  
REGULAR BOARD MEETING  
NOVEMBER 1, 2016

**A. CALL TO ORDER**

District Manager Todd Wodraska called the November 1, 2016, Regular Board Meeting of the Grove Community District to order at 2:06 p.m. at the South Florida Water Management District Service Center, 3800 NW 16th Boulevard, Okeechobee, FL 34972.

**B. PROOF OF PUBLICATION**

Mr. Wodraska presented proof of publication that the Regular Board Meeting was published in *The Okeechobee News* on October 22, 2014, as part of the District's Fiscal Year 2014/2015 Regular Meeting Schedule, as legally required.

**C. SEAT NEW BOARD MEMBERS**

H. M. Ridgely and Susanne Clemons took their seats as newly elected Board Members.

**D. ADMINISTER OATH OF OFFICE & REVIEW BOARD MEMBER RESPONSIBILITIES AND DUTIES**

Mr. Wodraska, a Notary Public of the State of Florida, administered the Oath of Office to H. M. Ridgely and Susanne Clemons.

**E. ESTABLISH QUORUM**

Mr. Wodraska determined that the attendance of Supervisors Craig Linton, Jr., H. M. Ridgely, Susanne Clemons and Curt McDowell constituted a quorum and it was in order to proceed with the meeting.

Also in attendance were: District Manager Todd Wodraska of Special District Services, Inc. and General Counsel Ken van Assenderp of Young van Assenderp via phone, and Okeechobee Commissioner Dowling.

**F. ELECTION OF OFFICERS**

The following slate of officers was selected on a **motion** made by Ms. Clemons, seconded by Mr. Linton. The **motion** carried unanimously.

Chairman	Craig Linton, Jr.
Vice Chairman	H.M. Ridgely
Secretary/Treasury	Todd Wodraska
Assistant Secretaries	Curt McDowell and Susanne Clemons

**G. ADDITIONS OR DELETIONS TO THE AGENDA**

GROVE COMMUNITY DISTRICT  
REGULAR BOARD MEETING  
NOVEMBER 1, 2016

There were no additions or deletions.

**H. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

Commissioner Dowling asked what the plans are for the 5,000 acres of property in the Grove Community District. Mr. Ridgely explained that there are no longer any plans for development of the property but there are plans for water storage projects including a shallow water reservoir in the near future.

**I. APPROVAL OF MINUTES**

**1. September 6, 2016, Regular Board Meeting**

Mr. Ridgely noted a small typo on page 14, recommending to delete the word “a” in the sentence, “He noted there are a funds available...”

The minutes of the September 6, 2016, Regular Board Meeting, as amended, were approved on a **motion** made by Ms. Clemons, seconded by Mr. Linton and unanimously passed.

**J. OLD BUSINESS**

There were no Old Business items to come before the Board.

**K. NEW BUSINESS**

**1. Consider Resolution No. 2016-06 – Adopting a Revised Final Budget for Fiscal Year 2015/2016**

**RESOLUTION NO. 2016-06**

**A RESOLUTION OF THE GROVE COMMUNITY DISTRICT  
ADOPTING A REVISED FISCAL YEAR 2015/2016 BUDGET.**

Mr. Wodraska presented the revised budget for the fiscal year ending September 30, 2013, and recommended approval of the resolution.

A **motion** was made by Ms. Clemons, seconded by Mr. Linton, and passed unanimously to approve Resolution No. 2016-06, as presented.

**L. ADMINISTRATIVE MATTERS**

**1. Legal Report**

GROVE COMMUNITY DISTRICT  
REGULAR BOARD MEETING  
NOVEMBER 1, 2016

Mr. van Assenderp briefly reviewed the powers that are granted to the GCD through the Special Act.

**M. BOARD MEMBER COMMENTS**

There were no additional Board Member's comments.

**N. ADJOURN**

There being no further business to come before the Board, the Regular Board Meeting was adjourned at 2:14 p.m. as stated by Chairman Linton.

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Chair/Vice-Chair

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Secretary/Assistant Secretary

**RESOLUTION NO. 2017-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2017/2018; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of Supervisors (“Board”) of the Grove Community District (“District”) is required by Chapter 190.008, *Florida Statutes*, to approve a Proposed Budget for each fiscal year; and,

**WHEREAS**, the Proposed Budget including the Assessments for Fiscal Year 2017/2018 has been prepared and considered by the Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT THAT:**

**Section 1.** The Proposed Budget including the Assessments for Fiscal Year 2017/2018 attached hereto as Exhibit “A” is approved and adopted.

**Section 2.** A Public Hearing is hereby scheduled for \_\_\_\_\_, 2017 at 2:00 p.m. in the Conference Room of the South Florida Water Management District, Okeechobee Service Center located at 3800 NW 16<sup>th</sup> Boulevard, Okeechobee, Florida 34972, for the purpose of receiving public comments on the Proposed Fiscal Year 2015/2016 Budget.

**PASSED, ADOPTED and EFFECTIVE** this 2<sup>nd</sup> day of May, 2017.

**ATTEST:**

**GROVE COMMUNITY DISTRICT**

By: \_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_  
Chairman/Vice Chairman

Grove  
Community District

**Propopsed Budget For  
Fiscal Year 2017/2018  
October 1, 2017 - September 30, 2018**



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- I PROPOSED BUDGET
- II DETAILED PROPOSED BUDGET

**PROPOSED BUDGET**  
**GROVE COMMUNITY DISTRICT**  
**FISCAL YEAR 2017/2018**  
**OCTOBER 1, 2017 - SEPTEMBER 30, 2018**

	<b>FISCAL YEAR 2017/2018 BUDGET</b>
<b>REVENUES</b>	
O&M Assessments	0
Developer Contribution	10,025
Debt Assessments	0
Interest Income	0
<b>TOTAL REVENUES</b>	<b>\$ 10,025</b>
<b>EXPENDITURES</b>	
Supervisor Fees	0
Engineering/Inspections	0
Management	6,000
Legal	2,000
Assessment Roll	0
Audit Fees	0
Insurance	0
Legal Advertisements	675
Miscellaneous	675
Dues & Subscriptions	175
Arbitrage Rebate Fee	0
Trustee Fee	0
Continuing Disclosure Fee	0
Website Management	500
<b>TOTAL EXPENDITURES</b>	<b>\$ 10,025</b>
<b>REVENUES LESS EXPENDITURES</b>	<b>\$ -</b>
Bond Payments	0
<b>BALANCE</b>	<b>\$ -</b>
County Appraiser & Tax Collector Fee	0
Discounts For Early Payments	0
<b>EXCESS/ (SHORTFALL)</b>	<b>\$ -</b>

**DETAILED PROPOSED BUDGET**  
**GROVE COMMUNITY DISTRICT**  
**FISCAL YEAR 2017/2018**  
**OCTOBER 1, 2017 - SEPTEMBER 30, 2018**

	FISCAL YEAR 2015/2016 ACTUAL	FISCAL YEAR 2016/2017 BUDGET	FISCAL YEAR 2017/2018 BUDGET	COMMENTS
<b>REVENUES</b>				
O&M Assessments	0	0	0	
Developer Contribution	7,210	10,100	10,025	Developer Contribution
Debt Assessments	0	0	0	
Interest Income	1	0	0	
<b>TOTAL REVENUES</b>	<b>\$ 7,211</b>	<b>\$ 10,100</b>	<b>\$ 10,025</b>	
<b>EXPENDITURES</b>				
Supervisor Fees	0	0	0	
Engineering/Inspections	0	0	0	
Management	6,000	6,000	6,000	No Change From 2016/2017 Budget
Legal	120	2,000	2,000	No Change From 2016/2017 Budget
Assessment Roll	0	0	0	
Audit Fees	0	0	0	
Insurance	0	0	0	
Legal Advertisements	239	700	675	\$25 Decrease From 2016/2017 Budget
Miscellaneous	177	725	675	\$50 Decrease From 2016/2017 Budget
Dues & Subscriptions	175	175	175	No Change From 2016/2017 Budget
Arbitrage Rebate Fee	0	0	0	
Trustee Fee	0	0	0	
Continuing Disclosure Fee	0	0	0	
Website Management	500	500	500	No Change From 2016/2017 Budget
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,211</b>	<b>\$ 10,100</b>	<b>\$ 10,025</b>	
<b>REVENUES LESS EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
Bond Payments	0	0	0	
<b>BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
County Appraiser & Tax Collector Fee	0	0	0	
Discounts For Early Payments	0	0	0	
<b>EXCESS/ (SHORTFALL)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

**RESOLUTION NO. 2017-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT, AUTHORIZING THE ESTABLISHMENT OF A DISTRICT CHECKING/OPERATING ACCOUNT, DESIGNATING DISTRICT OFFICIALS AND/OR AUTHORIZED STAFF TO REVIEW, APPROVE AND ISSUE PAYMENT OF EXPENDITURES, SELECTING THE SIGNATORIES THEREOF; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** The Grove Community District ("District") has established a District checking/operating account in order for the District to expend public funds of the District as authorized and required; and

**WHEREAS,** the Board of Supervisors (the "Board") of the District shall designate authorized staff and/or District officials to approve expenditures, via electronic or non-electronic approval processes, from the checking/operating account;

**WHEREAS,** the Board of the District has selected Todd Wodraska, Jason Pierman, Patricia LasCasas, Lennart Lindahl and \_\_\_\_\_ to serve as the signatories, as required, on the District checking/operating account; and

**WHEREAS,** all resolutions or parts thereof of the District in conflict with the provisions contained herein are to the extent of any such conflict, hereby superseded and repealed.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GROVE COMMUNITY DISTRICT, AS FOLLOWS:**

**Section 1.** The above recitals are hereby adopted.

**Section 2.** Each expenditure from the checking/operating account will require a minimum of two (2) approvals and a designated member of the Board, by an electronic approval procedure, will have an opportunity to review the District's expenditure(s) prior to release of payment(s).

**Section 3.** When necessary to write checks, the signatures of two (2) of the designated signatories named herein will be required on all District checks tendered from the District checking/operating account, as approved.

**PASSED, ADOPTED and becomes EFFECTIVE** this 2<sup>nd</sup> day of May, 2017.

**ATTEST:**

**GROVE  
COMMUNITY DISTRICT**

By: \_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_  
Chairperson/Vice Chairperson